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INSTITUTION OF INFORMATION TECHNOLOGY AND SKILL DEVELOPMENT

A Venture of IITSDEF, Regd. Under Ministry of Corporate Affairs
Corporate ID. No. U85499WB2026NPL286297, MCA Govt. of India.

Examination Form

Date: DD / MM / YYYY

To
The Controller of Examinations,
In-Charge of the Office of the Controller of Examinations,
Institution of Information Technology and Skill Development
Sir / Ma'am,

I am submitting my details below to apply for permission to appear in the forthcoming Final Examination under IITSD. I kindly request you to allow me to take part in the said examination and issue my hall ticket based on the information furnished below.

Course Name & Code _____

Student's Name _____

Son / Daughter of _____

Registration No _____ D.O.B. _____ Gender: M / F / T

Aadhaar No | | | | | | | | | | | | Qualification _____

Course Duration _____ Months From _____ To _____

Date of Admission _____

Exam Fees: _____ (*INCLUSIVE OF THEORY & PRACTICAL EXAMINATION FEES, COMPUTERISED MARKSHEET FEES, PROCESSING FEES & HANDLING CHARGES OF THE STUDY CENTRE)

Passport Size Photo

Study Centre Name _____

Study Centre Code _____ Phone No. | | | | | | | | | | |

Declaration by the student(for final examination form filling under IITSD)

I hereby declare that the particulars furnished in this Examination Form are true, complete, and correct to the best of my knowledge and belief. The information provided during my Registration Form submission was also genuine and accurate. I understand that if any information or document submitted by me is found to be false, fabricated, or incorrect at any stage, my examination shall be liable to cancellation without any prior notice. I further declare that I have fulfilled all eligibility criteria required for appearing in the examination and have attended the prescribed classes and practical sessions for the course I am enrolled in. I undertake to abide by all rules, regulations, and examination norms set forth by IITSD and the respective Study Centre. I also confirm that I have cleared all dues and fees payable to the Study Centre prior to form submission. I understand that any misconduct, unfair means, or violation of examination rules may lead to disciplinary action, including disqualification from the examination and cancellation of results.

Yours faithfully,

Signature of the student

NOTE:

1. Examination Fees: Rs. _____ (Non-Refundable under any circumstances).
2. Forms with incomplete details, unclear handwriting, or missing documents will be rejected.
3. Students must attach a copy of their latest identity/ Qualification / Picture(Passport or Stamp size) proof with this form.
4. The hall ticket will be issued only after verification of all submitted documents and payment confirmation.
5. Any change in examination centre, subject, or schedule shall be permitted only with prior written approval of the competent authority.
6. Late submission of forms may attract an additional late fee as per IITSD rules.
7. Students must appear for the examination on the scheduled date and time as notified by the institute.
8. Students must carry and present their exam admit card at the examination centre for entry and verification purposes. In case of loss or damage of the exam admit card, a duplicate exam Admit Card may be issued upon payment of Rs. 100/-.
9. Students who remain fail to appear or not pass in the examination shall be required to repay the examination fees to become eligible for the next scheduled exam.
10. All disputes or claims related to the examination shall fall under the exclusive jurisdiction of the courts in Kolkata.